

**Registrations close on Monday, 19 March 2009.**

**IMPORTANT:**

1. Please complete each section.
2. Please complete a separate form for each delegate (except for Accompanying Persons of delegates).
3. Return this form to: Conference Secretariat, Inaugural SCCA Regional Conference 2009  
c/o Intellitrain Pte Ltd, 3 Raffles Place #07-01 Bharat Building Singapore 048617 or Fax to +65 63299699

**1A CONFERENCE:**

Please tick as appropriate

	<b>PLS TICK</b> (✓)	<b>EARLY BIRD RATES</b> (registration & payment received by 30 January 2009)	<b>NORMAL RATES</b>
Members of: 1. Singapore Corporate Counsel Association 2. Singapore Academy of Law		<del>S\$800.00</del> <b>S\$400.00</b>	<del>S\$1,000.00</del> <b>S\$500.00</b>
Members of: 1. Association of Corporate Lawyers Sri Lanka (ACL) 2. Australian Corporate Lawyers Association (ACLA) 3. Canadian Corporate Counsel Association (CCCA) 4. Corporate Lawyers Association of New Zealand (CLANZ) 5. Corporate Lawyers Association of South Africa (CLASA) 6. Indonesian Corporate Counsel Association (ICCA) 7. Malaysia Corporate Counsel Association (MCCA)		<del>S\$960.00</del> <b>S\$480.00</b>	<del>S\$1,200.00</del> <b>S\$600.00</b>
Members of: 1. Law Society of Singapore (LSS) 2. Society of Trust & Estate Practitioners, Singapore (STEP) Students & Staff of: 3. National University of Singapore (NUS) 4. Singapore Management University (SMU)		<del>S\$1,080.00</del> <b>S\$540.00</b>	<del>S\$1,350.00</del> <b>S\$675.00</b>
Others		<del>S\$1,200.00</del> <b>S\$600.00</b>	<del>S\$1,500.00</del> <b>S\$750.00</b>
Accompanying Persons		<del>S\$300.00</del> <b>S\$150.00</b>	<del>S\$300.00</del> <b>S\$150.00</b>

**Note:**

1. Conference Registration Fee includes Conference, Conference Materials, all meals/breaks, Cocktail Reception and Gala Dinner.
2. Registration Fee for Accompanying Person includes Cocktail Reception and Gala Dinner only.
3. Registration of ALL delegates (except for Accompanying Persons) starts at 8.30 am on 2 April 2009, before the Conference Opening.

**DELEGATE DETAILS – Please complete all details**

Name (Prof/Dr/Mr/Mrs/Miss/Mdm): \_\_\_\_\_

Name to Appear on Badge: \_\_\_\_\_

Name and Mailing Address of Organisation: \_\_\_\_\_

Designation: \_\_\_\_\_

Member of:  SCCA  SAL  ACL  ACLA  CLANZ  CCCA  CLASA  ICCA  MCCA  LSS  STEP

Student/staff of:  NUS  SMU

\*Membership No.: \_\_\_\_\_ \*\*IC/Passport No.: \_\_\_\_\_  
*\*(Mandatory field for SCCA members) \*\*\*(Mandatory field for Non-members of SCCA)*

Tel number: \_\_\_\_\_ Fax number: \_\_\_\_\_ + Email: \_\_\_\_\_  
*\*(Email required for confirmation of registration)*

Please indicate any special dietary, medical or other requirements: \_\_\_\_\_

I wish to attend the following workshops in the 2 Parallel Sessions:

**Session 6: Parallel Session (2.00-3.30pm) - please select 1 of the following 2 sessions:**

- |  |
|--|
| <input type="checkbox"/> Legal track 1: Sarbanes-Oxley – Current Trends and Developments |
| <input type="checkbox"/> Management track 1: "Measuring In-house Counsel Performance"    |

**Session 7: Parallel Session (4.00-5.30pm) - please select 1 of the following 2 sessions:**

- |   |
|---|
| <input type="checkbox"/> Legal track 2: Common Law / Civil Law – Convergence? Current Trends and Practical Implications |
| <input type="checkbox"/> Management track 2: "Innovation Inside a 21st Century Corporation"                             |

**ACCOMPANYING PERSON DETAILS – Please complete all details**

Name: (Prof/Dr/Mr/Mrs/Miss/Mdm) \_\_\_\_\_

Name To Appear on Badge: \_\_\_\_\_

Tel number: \_\_\_\_\_ Fax number: \_\_\_\_\_ + Email: \_\_\_\_\_  
*\*(Email required for confirmation of registration)*

**1B SOCIAL EVENTS (PLS TICK ✓):** Included in delegate and accompanying person registration fees.

**i) Cocktail Reception**

Thursday, 2 April 2009, 5.30 – 8.00pm  
The Promenade, Grand Copthorne Waterfront Hotel

Delegate

- Attending  
 Not attending

Accompanying Person

- Attending  
 Not attending

**ii) Gala Dinner**

Friday, 3 April 2008, 6.00 – 10.00pm  
Grand Shanghai  
390 Havelock Road, Level 1 King's Centre, Singapore 169662

Delegate

- Attending  
 Not attending

Accompanying Person

- Attending  
 Not attending

**2 PAYMENT DETAILS**

- Cheque                       Credit Card                       Telegraphic Transfer

Cheque Payment Details:

Cheque payments should be made payable to **"Intellitrain Pte Ltd"** & arrive at our office with your completed registration form before the closing date, **Wednesday 19 March 2009**.

Telegraphic Transfer Details:

Account Name: Intellitrain Pte Ltd                      Account Number: 352-327137-5                      SWIFT Code: UOVBSGSG

Bank Details: United Overseas Bank Limited Singapore

Bank Address: 80 Raffles Place, UOB Plaza 1, Singapore 048624

Please email us at [SCCA@intellitrain.biz](mailto:SCCA@intellitrain.biz) after the T/T has been done for our follow-up with the bank. The registration fee must be received **nett of all bank charges**.

**SUBSTITUTIONS, CANCELLATION & REFUNDS**

*Equivalent substitute delegates* (e.g. member for member or non-member for non-member) are welcome at no additional charge, subject to our being informed in writing at least *5 working days* in advance of such substitution. Cancellation and refunds may be made upon receipt of written notice, less handling fee and bank service charges as follows: notice received on or before 31 January 2009 – 50% refund; notice received after 31 January 2009 – no refund.

**DISCLAIMER**

The Organising Committee is committed to staging a successful conference; however it reserves the right to cancel or postpone the Conference, change its venue or any of the other details published.

**FOR REGISTRATION ENQUIRIES**

For any enquiries on registration, please contact:

**The Conference Secretariat (Attn: Ms Shandy Poh)**

Inaugural SCCA Regional Conference 2009

c/o 3 Raffles Place #07-01 Bharat Building Singapore 048617

Tel: +65 63296496

Fax: +65 63299699

Email: [SCCA@intellitrain.biz](mailto:SCCA@intellitrain.biz)                      Website: [www.scca.org.sg](http://www.scca.org.sg)

Conference Homepage: [www.scca.org.sg/conference2009](http://www.scca.org.sg/conference2009)

**3 TRAVEL AND ACCOMMODATION**

Star Route Pte Ltd has been appointed the official accommodation and air-travel booking agency for the Conference. For all travel and accommodation inquiries, please contact:

Star Route Pte Ltd

Blk 18 Upper Boon Keng Road

#01-1135 Singapore 380018

Tel: 6848 2960                      Fax no: 6848 2968

Email: (Ms. Lyn Chan) [lyn@starroute.com.sg](mailto:lyn@starroute.com.sg)

Website: [www.starroute.com.sg](http://www.starroute.com.sg)

The official accommodation venues are:

Hotels	Category	Estimated Time to Event Venue	Room with Per Room Per Night	Breakfast Rate (per person)
Grand Copthorne Waterfront ( <a href="http://www.grandcopthorne.com.sg">www.grandcopthorne.com.sg</a> )	5-star	Event Venue	S\$ 310.00++ (Superior Room)	<i>S\$25.00++</i>
Copthorne Kings Hotel ( <a href="http://www.copthornekings.com.sg">www.copthornekings.com.sg</a> )	4-star	Opposite Event Venue	S\$ 270.00++ (Superior Room)	<i>S\$20.00++</i>
Riverview Hotel ( <a href="http://www.riverview.com.sg">www.riverview.com.sg</a> )	3.5-star	Beside Event Venue	S\$ 230.00++ (Superior Room)	<i>S\$20.00++</i>

*Above rates are subject to 10% service charge and 7% GST.*